



**Draft Agenda**  
**2<sup>nd</sup> Management Committee Meeting**

**COST Action (MP1106)**

**Action Title: (Smart and green interfaces - from single bubbles and drops to industrial, environmental and biomedical applications (SGI))**

**Dublin, Country Ireland, 17:00 – 19:00 13/09/2012**

**Venue: Printing House, Trinity College Dublin**

0. Welcome to participants
1. Adoption of agenda
2. Minutes of last meeting
3. Matters arising
4. Report from the COST Office
  - News from the COST Office
  - Status of Action, including participating countries
  - Budget Status, budget planning and allocation process
5. Progress report of working groups
6. Action planning
  - 6.1 Annual Progress Conference (preparation and/or feedback from DC)
  - 6.2 Action Budget Planning
  - 6.3 Action Planning (including meetings)
    - 6.3.1 Location and date of next meeting
    - 6.3.2 Long-term planning (including anticipated locations and dates of future meetings)
7. STSM status, applications
8. Publications, dissemination and outreach activities
9. Request for new members
10. Promotion of gender balance and of Early Stage Researchers (ESR)
11. Non-COST country participations
12. Web news
13. AOB
14. Closing

