



COST
EUROPEAN COOPERATION
IN SCIENCE AND TECHNOLOGY

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Thessaloniki, 24 September 2012

Draft Minutes

Management Committee Meeting

COST Action MP1106

Smart and green interfaces - from single bubbles and drops to industrial, environmental and biomedical applications (SGI)

**at the Dublin, Ireland, Trinity College, Printing House
on 13 September 2012, from 17h00 till 19h00**

1. Welcome to participants
 2. Adoption of agenda
 3. Minutes of last meeting
 4. Matters arising
 5. Report from the COST Office
 - News from the COST Office
 - Status of Action, including participating countries
 - Budget Status, budget planning and allocation process
 6. Progress report of working groups
 7. Action planning
 - 7.1 Annual Progress Conference (preparation and/or feedback from DC)
 - 7.2 Action Budget Planning
 - 7.3 Action Planning (including meetings)
 - 7.3.1 Location and date of next meeting
 - 7.3.2 Long-term planning (including anticipated locations and dates of future meetings)
 8. STSM status, applications
 9. Publications, dissemination and outreach activities - Webnews
 10. Request for new members
 11. Promotion of gender balance and of Early Stage Researchers (ESR)
 12. Closing
- List of Annexes



MINUTES

PRESENT: From the COST Office: Jacob Riambau Santacana (Administrative Officer)

MC members: Prof. Guenter BRENN (AT), Prof. Nikolai DENKOV (BG), Prof. Elena MILEVA (BG), Dr Dusko CAKARA (HR), Dr Jiri VEJRAZKA (CZ), Dr Marite CARDENAS GOMEZ (DK), Dr Medhat HUSSAINOV (EE), Dr Aleksander KARTUSINSKI (EE), Prof. Sami FRANSSILA (FI), Prof. Mickael ANTONI (FR), Dr Reinhard MILLER (DE), Dr Tatiana GAMBARYAN-ROISMAN (DE), Prof. Thodoris D KARAPANTSIOS (GR), Prof. Margaritis KOSTOGLU (GR), Dr. John LIOUMBAS (GR), Dr Norbert BABCSAN (HU), Prof. Mathias MOEBIUS, (IE), Dr Stefan HUTZLER (IE), Prof. Yoav TSORI (IL), Prof. Abraham MARMUR (IL), Dr Libero LIGGIERI (IT), Prof. Stefano GUIDO (IT), Prof. Victoria DUTSCHK (NL), Prof. Frieder MUGELE (NL), Dr Robert ORR (NO), Prof. Tomasz SOSNOWSKI (PL), Prof. Joao Bernardo CAMPOS (PT), Prof. Mihai PASCU (RO), Dr Jaroslav KATONA (RS), Prof. Iztok GOLOBIC (SI), Prof. Mirijana COMOR (RS), Prof. Mustafa ERSOZ (TR), Prof. Glen MCHALE (UK).

MC substitutes: Dr. Christiane LECHNER (AT), Dr Norman MCMILLAN (IE), Dr. Simeon STOYANOV (NL), Dr. Zoran SAPONJIC (RS), Prof Metin MURADOGLU (TR), Dr. David FAIRHURST (UK).

ITEM 1. Welcome to participants

The Chairman Prof. Thodoris Karapantsios welcomed the participants.

ITEM 2. Adoption of the agenda

The agenda was agreed as it is presented in the first page of the present document from every MC member.

ITEM 3. Minutes of last meeting

The Minutes of the last meeting was approved.

ITEM 4. Matters arising

None

ITEM 5. Report from the COST Office

The Administrative Officer (AO), Jacob Riambau Santacana gave a power point presentation on the updated COST main instruments and procedure ([Annex A](#)).

ITEM 6. Progress report on Working Groups – Election of IPR manager

WG 1: Prof. Victor STAROV (UK) was not present in the MC meeting but he has given a short presentation ([Annex B](#)) on the progress of WG1 during the workshop (same morning).

WG 2: Prof. Victoria DUTSCHK (NL) said that her group consists of 42 participants from 30 countries.

WG 3: Dr Reinhard MILLER (DE) stated that some participants are more active than some others in his WG.

WG 4: Dr Norman MCMILLAN (IE) gave a power point presentation concerning a questionnaire that he intends to distribute to all partners (not just the WG4 members) ([Annex C](#)). The purpose of the questionnaire is to depict the partners opinion on commercialization matters and their expectations from WG4 and the Action itself. The results will facilitate greatly the work of WG4 dealing with 'Commercialization and IPR'. Prof. Nikolai DENKOV (BG) agreed that a link that prompts to questionnaire can be added to Action's website. The Chair, Prof. Karapantsios, said that the large number of partners warrant confident statistics when evaluating the results of the questionnaire. For this, the analysis of the questionnaire will be communicated also to the COST Office aiming at broader understanding and appreciation of commercialization issues within COST Actions.

Prof. Stefano GUIDO (IT) was unanimously elected as IPR Manager. In this function it was also agreed that prof. Guido will be a member of the Core Group.

ITEM 7.1: Annual Progress Conference (preparation and/or feedback from DC)

Prof. Thodoris KARAPANTSIOS (GR) gave a presentation concerning the feedback gained from the Annual Progress Conference (APC) ([Annex D](#)).

ITEM 7.2: Action Budget Planning

No change in budget.

ITEM 7.3: Action Planning (including meetings)

ITEM 7.3.1 : Location and date of next meeting

The date of the next meeting is decided to be (the latest) before April 2013. Two colleagues offered to consider taking over the organization of the next Action WGs/Mc meeting:

Dr Jiri VEJRAZKA (CZ) suggested organizing the next MC meeting in Prague.

Dr. Christiane LECHNER (AT) suggested organizing the next MC meeting in Vienna.

It is decided that each of these two colleagues will submit to the MC a proposal within a half month. Then the MC will electronically decide on the basis of these proposals.

Concerning the training school, Prof. Victoria DUTSCHK (NL), reminds that her offer to organize a training school in April 2013 at Twente (as presented in KO meeting) still remains valid.

ITEM 7.3.2 : Long-term planning (including anticipated locations and dates of future meetings)

Prof. Elena MILEVA (BG) suggested organizing the next Annual WGs/MC meeting and moreover a "Drops and Interfaces" training school jointly with the 27th ECIS Conference, Sofia 1-6 September 2013.

Dr. David FAIRHURST (UK) suggested organizing the next Annual MC meeting jointly with the DROPLETS 2013 that is planned to be held in Marseille, 17/6 – 19/6, 2013.

It is decided that each of the above two colleagues will submit to the MC a proposal till early 2013. Then the MC will electronically decide on the basis of these proposals.

ITEM 8: STSM status, applications

Prof. Mustafa ERSOZ (TR) announced that he already had received an application for one STSM from UK to Thessaloniki of a total amount of 1500€. Prof. Mustafa ERSOZ (TR) stated that he waits to receive new applications. Each one of the new STSM applications will be published in the Action's website.

ITEM 9: Publications, dissemination and outreach activities - Webnews

Prof. Nikolai DENKOV (BG) presented the Action's website. He encouraged the MC members to send him any suggestion concerning the website.



Concerning the website it was decided that:

- There will be no MC member CVs published.
- Partner presentations in the Annual Workshop will be uploaded in a pdf form.
- Partner publications will be presented briefly by title, author names and journal coordinates in doi form.
- There will be a news section appearing directly at the front page.
- A restricted area will be available in the menu but not activated until further notice from the MC.
- The minutes of this Annual Workshop and all other events will be published in the website's event section.
- Job vacancies and career opportunities will be announced in a separate section. For every new entry in this section it will be examined whether it is possible to send an e-mail to those registered in the Action's mailing list. Partners are free to decline receiving such messages.

ITEM 10: Request for new members

Sweden and Cyprus are already for some time in the pipeline waiting for final approval from the national COST representatives. Switzerland recently submitted documents for entry and is waiting for national approval. Prof. Thodoris Karapantsios (GR) encouraged also other new members to apply.

ITEM 11: Promotion of gender balance and of Early Stage Researchers (ESR)

Dr Tatiana GAMBARYAN-ROISMAN (DE) gave a short presentation ([Annex E](#)) concerning gender balance promotion. Prof. Victoria DUTSCHK (NL) will circulate a half page report concerning some ideas regarding gender balance.

Dr John Lioumbas (GR) gave a presentation concerning Early Stage Researchers group promotion ([Annex F](#)).

ITEM 12. Closing

The MC Chair thanked all MC members present and closed the meeting.

List of Annexes

[Annex A](#) Updated COST main instruments and procedure

[Annex B](#) Presentation concerning WG1 progress

[Annex C](#) Questionnaire presentation

[Annex D](#) Feedback gained from APC

[Annex E](#) Gender balance promotion

[Annex F](#) Early Stage Researchers group promotion

